Effective July 1, 2025

										ury 1, 202		ı	1			§11-22-2			ı	
		§59-1-10		§59-1-10	0 (a) (8)	ı	§5A-8-15 §29-26-6 §11-12			§31-18	§59-1-10 (c)(4)	§48-2-702				§59-1-10(a)(7)	§5A-8-15			
	West					Outdoor	Public	Courthouse	T	WV	Fund for				Propert	ty Transfe	er Stamp		Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	့ခ		With	Conside	ration		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	ım F			Per \$1,	,000 Value		Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Minimum Fee	WV Housing	8A-12-21 County		County		Additional	Additional 10
													Min	Housing	Farmland Protection	State	****	County	page	pages
	§59-1-10																	1.10		
Deed *	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00	20.00	2.20 **	0	2.20		1.00	1.00
D 1 - 6 T 4*	§59-1-10	12.00	5.00	1.00	2.00	2.00	2.00	0.00					22.00						1.00	1.00
Deed of Trust*	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00						1.00	1.00
Memorandum of Deed of Trust*	§59-1-10 (a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00						1.00	1.00
Deed of Trust	§59-1-10	12.00	3.00	1.00	2.00	2.00	2.00	0.00					02.00						1.00	1.00
Fixture Filing*	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00						1.00	1.00
Trustee Report - property residence of	§59-1-10																			
grantor 38-1-8A	(a) (2)	20.00					2.00			20.00			42.00						1.00	1.00
Plat or Map	§59-1-10 (a) (4)	10.00					2.00						12.00							1.00
Tiat of Map	§59-1-10	10.00					2.00						12.00							1.00
UCC Filings	(a) (3)	10.00					2.00						12.00						1.00	1.00
Miscellaneous:	§59-1-10 (a) (6)																			
Affidavit	(4) (0)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Affidavit of		3.00			2.30	2.30	2.00						12.00						1.00	1.00
Ownership		5.00			2.50	2.50	2.00						12.00						1.00	1.00
/Heirship		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Assignments		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Bill of Sale Certificate of		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Incorporation		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Execution		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Judgment		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Land Contract		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Lease		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Limited Partnership		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Lis-Pendens		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Living Trust		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Mechanics Lien		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Modification		3.00			2.30	2.30	2.00						12.00						1.00	1.00
Agreement		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Orders (Court)		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Power of		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Attorney		5.00			2.50	2.50	2.00		<u> </u>	<u> </u>	<u> </u>	<u> </u>	14.00		<u> </u>]	ļ	1.00	1.00

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								Ef	ffective J	uly 1, 202	5									
		§59-1-10		§59-1-1	0 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702				§11-22-2		§59-1-10(a)(7)	§5A-8-15	
	West					Outdoor	Public	Courthouse	: 	WV	Fund for			Property Transfer Stamp				Documents	Preservation	
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	ee		With Consideration Per \$1,000 Value				Over 5 Pages O	Over 19 pages Each
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	m F						Each	
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Minimum Fee	WV Housing	8A-12-21 County		County		Additional	Additional 10
													Mir	Housing	Farmland Protection	State	****	County	page	pages
Release		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Right-of Way***		5.00			2.50	2.50	2.00						12.00	***	***	***		***	1.00	1.00
Statutory Lien		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Subordination		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Agreement Substitute		3.00			2.30	2.30	2.00						12.00						1.00	1.00
Trustee		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Trustee's Report property not residence of																				
grantor		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Trustee's Appo	intments																			
(Lodges,																				
Institutions \ & Other)		10.00					2.00						12.00							1.00
(Church)	§35-1-6	1.00					2.00						3.00						1.00	1.00
Copies/Certific	Ü	1.00					2.00						3.00						1.00	1.00
Copies/Certific	lics																			
Birth, Death or																				
Marriage Certificate	§59-1-10 (d) (4)	5.00											5.00							
İ	(d) (1)	3.00											2.00							
Certified Copy of Death, Birth,	§59-1-10																			
or Marriage	(d) (1)	5.00											5.00							
	§59-1-10							<u> </u>												
Copies	(d) (1)	1.50			per page for	the first 2 pag	ges \$1.00 for	each addition	onal page				1.50							
Copies –	§59-1-10																			
Certified	(d) (1&3)	2.50											2.50							
Copies - Electronic	§59-1-10																			
Form	(e)	Reasonable fee, not to exceed cost of Document Search & Duplication																		
Justification	§59-1-10																			
of Surety	(d) (1&3)	2.50											2.50							
Probate	•	-			•					3	•					-	•	•	•	
A durinistan Osti	§59-1-10 (b)	5.00					2.00						7.00							1.00
Administer Oath	§59-1-10	3.00					2.00						7.00							1.00
Appraisements	(a) (6)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Appraisement –		20.00											20.00							
Publication		20.00											20.00							

Effective July 1, 2025

								Ef	fective J	uly 1, 202	5									
		§59-1-10		§59-1-1	0 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702				§11-22-	2		§59-1-10(a)(7)	§5A-8-15
	West					Outdoor	Public	Courthouse	_	WV	Fund for			Property Transfer Stamp				Documents	Preservation	
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	ee		With	h Conside	eration		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	m F			Per \$1	,000 Value		Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	imui	WV	8A-12-21		<i>a</i> .		Additional	Additional 10
													Minimum Fee	Housing	County Farmland Protection	State	County ****	County	page	pages
(Fiduciary	§59-1-10	~ 00			2.50	2.50	2.00						12.00						4.00	1.00
Affidavit)	(a) (6) §59-1-10	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Bond (Fiduciary)	(a) (6)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Certificate of																				
Appointment -	§59-1-10																			
Fiduciary Claims Against	(d) (1&3)	2.50											2.50			-	-			
Estate - Postage		postage i	per claim fil	led									_							
	§59-1-10	1 0 1																		
Disclaimer	(a) (6)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Seal of Clerk	§59-1-10	1.00											1.00							
or Commission Settlements (Per	(d) (3)		ti-voa).										1.00				1			
Settlement Settlement	Sonai Ke	presentat	iives):																	
/Waiver																				
/Report - Mailed	§44-2-1	10.00					2.00						12.00						1.00	1.00
Settlement/																				
Waiver/Report - Published	§44-2-1	10.00					2.00						12.00						1.00	1.00
Settlements (Fid	Ü		oner)		J		2.00				l .	l .	12.00			1	J.	II.	1.00	1.00
G	044.0.1																			
Settlement/Waiver /Report - Mailed	§44-2-1 (b)	10.00					2.00						12.00						1.00	1.00
	44-2-1 (b)	10.00					2.00						12.00			-	1		1.00	1.00
	&																			
Settlement/Waiver	§59-1-10	10.00			2.50	2.50	2.00						17.00						1.00	1.00
/Report - Recorded	(d) ***** §59-1-10	10.00			2.50	2.50	2.00						17.00			1	1		1.00	1.00
Will	(a) (6)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Will - Postage	§59-1-10 (a) (6)	5.32			Cost of ma	ailing certi	fied						5.32							
Marriage License with premarital educational	§59-1-10																			
certificate	(c)	9.00					2.00	10.00	16.00				37.00							1.00
Marriage License	§59-1-10																			
without premarital educational certificate	(c)	9.00					2.00	10.00	21.00		5.00	10.00	57.00							1.00

Effective July 1, 2025

	Effective July 1, 2025																			
		§59-1-10		§59-1-1	0 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702			§11-22-2					§5A-8-15
	West		Outdoor				Public	Courthouse	-	WV	Fund for				Propert	y Transfe	Documents	Preservation		
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	.8		With Consideration				Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	ım F		Per \$1,000 Value				Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Minimu	WV Housing	8A-12-21 County Farmland Protection	State	County ****	County	Additional page	Additional 10 pages
Fees are to be remined General County For Auditor, WV Hou and the State Treathe 10th of the mon	fund, State using Fund easurer by	Remit	Remit to Assessor's Valuation Fund	Remit to 911 Fund	Remit to State Treasurer's Office	Remit to State Treasurer's Office	10% to General Fund 90% to State Auditor	Remit to State Treasurer's Office	Remit to State Auditor's Office ****	Remit to State Treasurer's Office	Remit to State Treasurer's Office	Remit to State Treasurer's Office		Remit to WV Housing	Exclusively for funding county farmland preservatio n	Remit to State	Remit to Funds as detailed below *****	Remit to General Fund	Remit to General Fund	10% to General Fund 90% to State Auditor

Minimum Fee is the lowest amount that can be charged. Columns after Minimum Fee are additional fees that may apply as noted.

Note: Deeds, Property Transfer Stamp, County - \$1.10 or \$2.20 per \$1,000, after passage of SB 433 in 2017 permitted to increase above \$2.20 per \$1,000 but not to exceed \$3.30 per \$1,000

Note 1:

Instruments executed or acknowledged in West Virginia must contain the name of the person, and governmental agency, if any, that prepared such instrument at the conclusion of such instrument in the following form: "This instrument was prepared by (name)."

Note 2:

WV Code §5A-8-15 provides that the County Clerk shall charge and collect an additional one dollar fee for every document containing less than twenty pages filed for recording and an additional one dollar for each additional ten pages of document filed for recording. This fee is added whenever a document is presented for recording.

Note 3:

The additional fee for WV Housing of \$20.00 was added for any document that requires property transfer stamps.

^{* -} The County Clerk's Fees of \$12.00 shall be deposited into the general fund with \$2.00 dedicated to the operation of the county clerk's office.

^{** -} This 2.20 fee is charged only in Counties where the County Commission has formally created a farmland protection program per WV Code Chapter 8A.

^{*** -} Right of way with consideration could have WV Housing and property transfer stamp fees as well.

^{**** - \$1} toward General Fund; \$15 toward Familly Protection Shelter

^{***** - 90%} goes to General County Fund, 5% goes to the County Clerk Election Fund #061, and 5% goes to the County Clerk Real Property E-Recording Act #062

Schedule of Clerk's Fees to be Charged Effective July 1, 2025 **§31-18** §59-1-10 (c)(4) §48-2-702 §59-1-10 §59-1-10 (a) (8) §5A-8-15 §29-26-6 \$11-12 \$11-22-2 §59-1-10(a)(7) §5A-8-15 West Outdoor Public Courthouse Fund for Property Transfer Stamp Documents Preservation E-911 Record & Facilities Housing With Consideration Over 19 pages Virginia County County Heritage Civil Marriage Over 5 Pages Minimum Fee Center State Clerk's Reappraisa Farmland Conserv-Preserv-Improve-Marriage Develop-Legal Education Per \$1,000 Value Each Fees and Each WV Fund Protection Licenses Fund 8A-12-21 Additional Additional 10 Other Remittance Code Fees Assessor ation ation ment ment Fund Services Housing County County page pages Farmland **** State County 10% to Remit Exclusively Fees are to be remitted to the Remit General Remit Remit Remit Remit to Remit to Remit Remit for funding

State

Auditor's

Office

to

State

reasurer's

Office

to

State

Treasurer's

Office

State

Office

reasurer's

State

Freasurer's

Office

Remittance of Fees

Housing

West Virginia Affordable Housing Trust Fund C/o West Virginia Housing Development Fund Account Department

Remit to

Assessor's

Valuation

Fund

Remit to

911 Fund

to Genera

Fund

1814 Virginia Street E. Charleston, WV 25301

General County Fund, State

Auditor, WV Housing Fund

and the State Treasurer by

the 10th of the month.

Fees to Remit:

WV Housing

General County Fund

Remit to Sheriff **Fees to Remit:**

County Clerk's Fees

10% of Public Record & Preservation

10% of Additional Preservation Documents Over 5 Pages

Percentage of Property Transfer Stamps - County

State Treasurer

State

Treasurer's

Office

State

Treasurer's

Office

West Virginia State Treasurer's Office 1900 Kanawha Boulevard East

Charleston, WV 25305

Fund

90% to

State

Auditor

Fees to Remit:

Farmland Protection

Outdoor Heritage Conservation Courthouse Facilities Improvement

WV Housing Development

Fund (Banking Commissioner)

Fund for Civil Legal Services for Low Income Persons

Marriage Education Fund

Assessor's Valuation Fund (056)

Remit to Sheriff
Fees to Remit:

County Reappraisal Assessor

County Clerk Election Fund (061)

Remit to Sheriff **Fees to Remit:**

Percentage of Property Transfer Stamps (County)

State Auditor

Office of the State Auditor County Collections Division

Remit

to WV

Housing

1900 Kanawha Blvd Bldg 1, Room W-118 Charleston, WV 25305

Fees to Remit:

90% of Public Record & Preservation

Funds as

detailed

below

to

State

Auditor

Office

county

farmland

reservati

Remit

General

Fund

Remit

to General

Fund

10% to

General Fund

90% to

State Auditor

Marriage License

90% of Additional Preservation Fee Property Transfer Stamp - State

E-911 Fund (007)

Remit to Sheriff

Fees to Remit:

E-911 Center

County Clerk Real Property E-Recording Act (062)

Remit to Sheriff
Fees to Remit:

Percentage of Property Transfer Stamps (County)